



# Coyote Point Marina

1900 Coyote Point Drive, San Mateo, CA 94401

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## BERTH OCCUPANCY/TRANSFER POLICIES AND PROCEDURES

Effective December 7, 2023

Tenant Name \_\_\_\_\_ Slip Number \_\_\_\_\_

**PRIOR to occupancy/transfer of berth, the following documents are required (no photographs of documents):**

- Completed and signed Application and Berth License Agreement
- Proof of watercraft liability insurance with the following provisions:
  - Minimum liability limit \$300,000
  - Coyote Point Marina listed as “Additional Insured”
- Proof of land residency (lease/rental agreement or utility bill in applicant’s name)
- Copy of Driver’s License or state issued I.D.
- Recent photograph of vessel.
- Survey less than 1 year old if boat is over 30 years old or is not fiberglass.
- Registration and proof of insurance for any vehicle(s) for which you wish to have a parking permit.
- Automated payment authorization form.

Berth application and vessel condition must be approved by Harbormaster prior to transfer or occupancy.

Boat must be in good visual and operating condition at the time of transfer or occupancy. **If berth is occupied prior to receipt of above documents the berth will be billed at visitor rate of \$0.50 per foot per day based on the length of the vessel until all documents are provided.**

**Within 30 days of occupying a berth, one of the following documents is required:**

- A copy of current California DMV registration in applicant’s name
- A copy of current USCG documentation certificate in applicant’s name
- Proof of application for USCG documentation certificate in applicant’s name

**If the above conditions are not met your berth application will be denied and you will be required to remove your vessel from the Marina.**

**Upon renewal of vessel registration or insurance a copy of the new registration or insurance certificate must be provided to the Marina office.**

My signature represents that I agree to provide the documents above, and that I have been provided copies of and agree to abide by the terms of the Berth License Agreement and Marina Rules and Regulations.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

