

Department of Public Works

COUNTY OF SAN MATEO



Residential Permit Parking Program Outline

November 29, 2018



Background:

- The County has recently received an increasing number of requests for some form of residential permit parking program
- The West Selby Park Area has specifically requested consideration of such a program
- The County is interested in developing a policy that would establish and formalize a countywide residential permit parking program



Primary Components of the Program:

- Time of Restrictions
- Duration of Permit
- Cost of Permit(s)
- Number of Permits per Household
- Guest passes/non permit holder exemptions
- Eligibility
- Administration of Program



Program Research/Other Agency Guidelines:

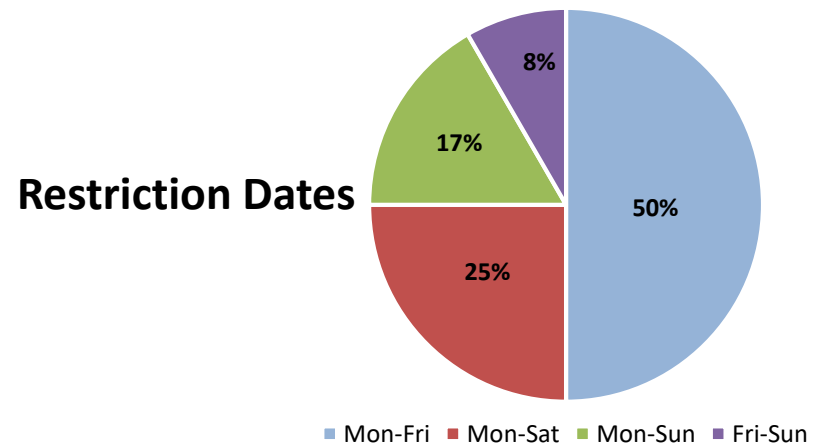
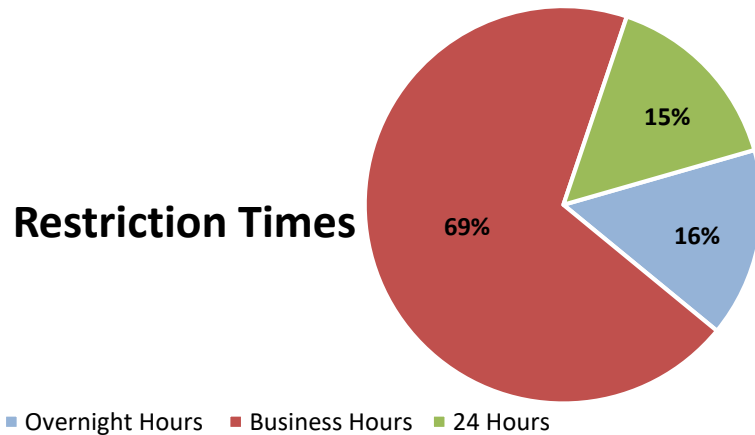
- There is considerable variability in program guidelines in various jurisdictions
- General guidelines/policies have been reviewed from a total of 46 agencies, 26 of which are in the state of California
- Key aspects of these policies are summarized in the next few slides.



Time of Restrictions:

- Other Agencies:

Most agencies have restrictions during business hours Monday through Friday from 8am to 6pm.



- San Mateo County:

We are proposing Mon through Fri 8:00 a.m. to 6:00 p.m. restrictions.



Length of Permit:

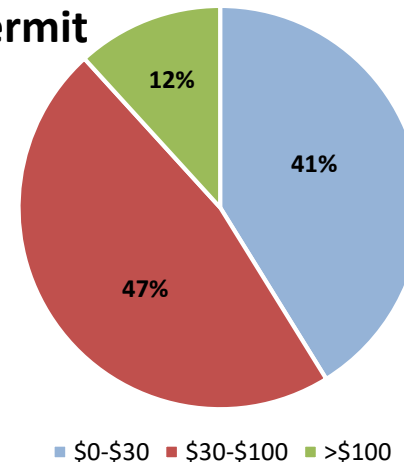
- Other Agencies:
16% of agencies had two year permits and 84% had annual permits.
- San Mateo County:
We are proposing two year permits to minimize administrative costs and overall program costs



Cost Per Permit:

- Other Agencies:
Costs ranged from free to \$200 per permit per year.

Annual Cost Per Permit



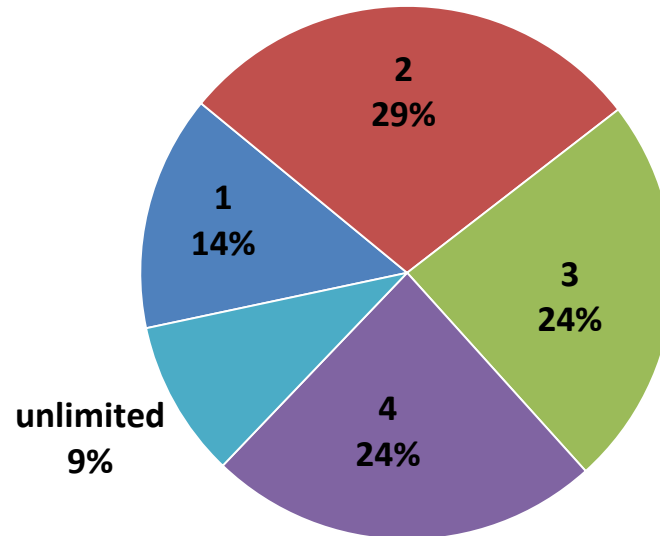
- San Mateo County:
We are proposing \$75 per permit per year, or \$150 for a two year permit



Number of Permits per Household:

- Other Agencies:
Ranges from unlimited to four.

Number of Permits Issued Per Household

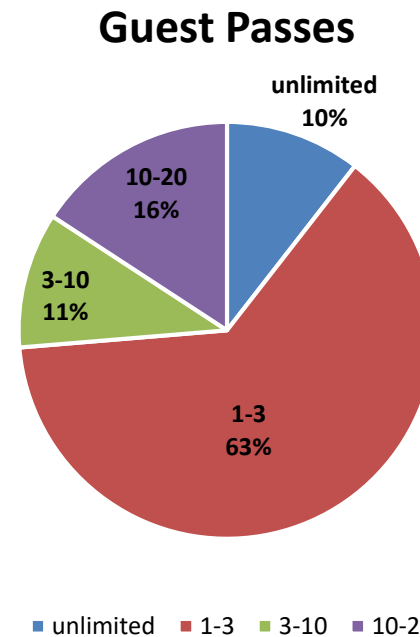


- San Mateo County:
We are proposing two permits per single family dwelling and 1 per unit for multi-family dwellings.



Guest passes/non permit-holder exemptions:

- Other Agencies:
Ranges from unlimited to one.



- San Mateo County:
We are proposing 6 free transferrable visitor permits per year. Additional visitor permits available at an additional cost.



Eligibility:

- Residential areas only
- Construction or service vehicles doing work on a property or on the street are exempted
- One block and no less than 1,000 ft minimum
- County performed parking analysis must show minimum 80% occupancy rate
- Minimum 50% response rate and minimum 67% approval is required from the neighborhood
- County Public Works, Sheriff's Department, Fire Department, community councils (if applicable) or homeowner's associations that represent the area (if applicable) must approve



Process:

- Neighborhood coordinator to submit application to County
- Applications will then be submitted to Sheriff's Office and Fire Department for comment. Approval from these agencies required.
- County to perform parking occupancy analysis to determine eligibility
- If neighborhood qualifies, petition is sent to neighborhood coordinator
- Upon receipt of petition meeting required thresholds, Public Works will send to Board of Supervisors for adoption
- After resolution/ordinance is passed, Public Works will install appropriate signage and issue permits



Process Outline:

- NFO Community Council Presentation - November 29, 2018
- Consider Comments Received
- Finalize Permit Parking Policy Document
- Notify Community Groups of Modified Proposal
- Solicit Additional Community Group Feedback
- Present to the Board of Supervisors for Consideration
- Once Adopted, Post Policy on County Website and Accept Applications

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THANK YOU!

Questions?

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	<u>SMCO</u>	<u>Notes</u>
# of permits per single family household	2	Applicable condition - vehicles must be registered to the address. Typical programs limit permits to 2-4
# of permits per family unit dwelling	1 per unit	
Guest passes	6 free transferrable visitor permits per year. Additional visitor permits available at an additional cost.	
Cost	\$75 per permit per year	
	Application review fee of \$20/dwelling unit	The fees would partially offset the costs of implementation, including the installation of regulatory parking signs. This would be similar to how the traffic calming device program is managed.
Permit term	Maximum of 2 years. Singular expiration date	Typical is one year with various expiration dates
	Program to sunset in 10 years	

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	<u>SMCO</u>	<u>Notes</u>
Enforcement		Mon-Fri 8:00 a.m. to 6:00 p.m. <ul style="list-style-type: none">• 2 hr max permitted for non permitted vehicles• 72 hour max street parking limitation applies
Eligibility Requirements		<ul style="list-style-type: none">• Construction or service vehicles doing work on a property or on the street exempted• One block and no less than 1,000 ft minimum. Program restrictions must be consistent through implementation area.• Residential areas only• DPW retains discretion to deny application• County to distribute survey. Requires 50% min response rate and 67% support among responders• County staff to perform parking utilization survey Tue, Wed or Thur, sometime between the hours of 8:00 a.m. and 6:00 p.m. Street segments having less than 80% utilization not eligible.• Proposal must be approved by DPW, Sheriff's Office and either community councils or homeowner's associations that represent the area
Miscellaneous		If request denied, residents may not reapply for two years