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Laura Caplan, Chair  
 Beatriz Cerrillo  
 Dale Miller  
 Manuel Ramirez  
 John Schott  
 Esperanza Vázquez

*A Municipal Advisory Council to the  
 San Mateo County Board of Supervisors*

**NORTH FAIR OAKS COUNCIL**

**Minutes for Study Session**

**March 21, 2013 at 7:00 p.m.**

**Fair Oaks Community Center, Conference Room B  
 2600 Middlefield, Redwood City, CA 94063**

AGENDA ITEM	DISCUSSION
<p><b>1. Call to Order</b></p>	<p>The NFO Council Meeting was called to order at 7:09 p.m.            Council members present and in attendance:                Laura Caplan, Chair                Beatriz Cerrillo                Dale Miller                Manuel Ramirez                Esperanze Vázquez</p> <p>Council member absent:                John Shott</p> <p>Participants in Attendance:                Janet Davis (Public)                Will Gibson (Planning and Building)                Irving Torres (Office of Supervisor Warren Slocum's)</p>
<p><b>2. Public Comment</b></p>	<p>There was no public comment.</p>
<p><b>3. Council Report</b></p>	<p>Council member Cerrillo announced that BACE vehicles have parked on 2<sup>nd</sup> Ave and Spring Street for some time. The Council is encouraged to send photos and information to Peggy Jensen related to illegal parking.</p> <p>Council member Ramirez announced that Kermes Día del Niño, a fundraising event, will take place on April 28<sup>th</sup> from 10 a.m. to 3 p.m. at the Fair Oaks Library, 2510 Middlefield Road. Council member Ramirez suggested that the Council should be present</p>

	<p>at the event and have a table booth. Council member Cerrillo agreed to table the booth. The Council will asked the Supervisor to fund the booth and provide materials to handout to the community.</p>
<b>4. NFO Logo</b>	<p>The Council decided to modify its logo; a new logo will be voted on at next week's council meeting.</p>
<b>5. NFO Community Plan</b>	<p>Will Gibson of San Mateo County Planning and Building provided an update on the NFO Community Plan workgroups:</p> <p>Communication workgroup: The workgroup met a second time and identified best practices for an effective outreach effort. The message to the community needs to be clear and needs to provide background of the next phase of the community plan. The communication consultant, Lilia Ledesma, collected ideas from the workgroup and will develop a draft to proceed with next steps. The next meeting will take place in April.</p> <p>Zoning workgroup: A kick-off meeting has been scheduled for April 2. They will focus on the process for publicly reviewing and adopting the proposed zoning regulations.</p> <p>Parking workgroup: The consultants for the Parking Study are in the process of finalizing the project and summarizing their findings and recommendations. Will Gibson is planning to set a date for a workshop and asked the council to co-sponsor the workshop. He suggested two dates: April 16<sup>th</sup> and April 26<sup>th</sup> and agreed to talk with the consultants to see which date would work best for them. The Council agreed to spread the word and co-sponsor the workshop. Will asked for assistance in preparing for the workshop and agreed to include them in future planning discussions.</p> <p>Will invited the council members to join any of the four workgroups and noted that he would include them in the email distribution list and notify them of upcoming workgroup events.</p>
<b>6. NFO Community Clean Up</b>	<p>The Council agreed to hold a clean-up event on May 18<sup>th</sup> from 9:00 a.m. to noon.</p> <p>In preparation for the event, businesses need to be contacted. Council member Vasquez has agreed to talk with the business owners along Middlefield Road. She had requested a letter from</p>

	<p>the Supervisor to hand out in support of the clean up.</p> <p>The council have requested shopping bags with the NFOCC logo and clean community information on the side. Information and materials should be included in the bag to hand out to merchants.</p> <p>The Council asked Irving Torres to see if Lillian Clark of the Public Works Department and the Sheriff's department would be available to help with the event. The Council also requested that Irving Torres coordinate an introductory meeting to plan the event and identify the roles of each committee member.</p>
<b>7. CSA-8 Funds</b>	<p>Will Gibson explained that the process to change or expand CSA - 8 services must go through the Board of Supervisors. He noted that there is currently excess money in the CSA-8 budget.</p> <p>The Council will invite Martha Poyatos to a future meeting to learn more about CSA-8 funding and how it is allocated to programs in North Fair Oaks.</p>
<b>8. Adjournment</b>	<p>There being no further business, the Council meeting was adjourned at 8:51 p.m.</p>

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