

**HOPE Interagency Council (IAC) Meeting Minutes
February 10, 2021**

Present: Supervisor Horsley, Supervisor Slocum, Paul Bains, Laura Bent, Mary Bier, Matthew Chidester, Teri Chin, Sandy Council, Bruce Ives, Brian Greenberg, Ray Hodges, Mark Nagales, Kate Comfort Harr, Ken Cole, Melissa Platte, Diana Reddy, Mariana Rocha, Juslyn Manalo, Judith Guerrero

Guests: Alicia Garcia, Judith Klein, Anita Rees, Rose Cade, Vickie Asfour, Glenn Sylvester, Regina Greissing, Melinda Henning, Lenelle Sullivan, Kayla Gupta, Tracy Choi, Carrie Dallman, Marci Dragun, Chris Sturken, Princess Futrell, Matty Shirer, Jessica Silverberg, Tammie Sweetser, Ana Morales, Jennifer Wang, Joanna Bell, Anne Hoffman, Brooke Lewellyn, Rozeena Jhinnu, Selina Toy Lee, Lody Saba

| Topic | Discussion | | | | | | | | | | | | | | | | |
|--|---|-----------------------|----------------------|------------------|--------------------------|-----------------|------------------|------------------------|--------------------|-----------------------|---------------------|------------------------------|-------------------|---------------------|---------------------|-----------------------|---------------------|
| Zoom Overview & Meeting Logistics | <p>In recognition of the CDC’s “social distancing” guidelines which discourage public gatherings, the Governor suspended certain provisions of the Ralph M. Brown Act to allow local legislative bodies to conduct their meetings telephonically or by other electronic means. In San Mateo County, the HOPE IAC meeting will be shifting to an online electronic meeting forum in accordance with the Governor’s Executive Order.</p> <p>A brief overview of using Zoom videoconferencing was given.</p> | | | | | | | | | | | | | | | | |
| Welcome & Introductions | <p>Supervisor Horsley called the meeting to order at 10:05 am.</p> <p>No public comment.</p> | | | | | | | | | | | | | | | | |
| Approval of Minutes | <p>Vote was conducted on November 18, 2020 Minutes. Motion made by Mark Nagales to approve November 18, 2020 minutes, second motion made by Juslyn Manalo.</p> <p>Member vote:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Paul Bains- abstained</td> <td style="width: 50%;">Raymond Hodges – yea</td> </tr> <tr> <td>Mary Briar - yea</td> <td>Supervisor Horsley – yea</td> </tr> <tr> <td>Laura Bent- yea</td> <td>Bruce Ives – yea</td> </tr> <tr> <td>Matthew Chidester- yea</td> <td>Mark Nagales - yea</td> </tr> <tr> <td>Teri Chin - abstained</td> <td>Melissa Plate – yea</td> </tr> <tr> <td>Kate Comfort Harr- abstained</td> <td>Diana Reddy – yea</td> </tr> <tr> <td>Sandy Council – yea</td> <td>Mariana Rocha - yea</td> </tr> <tr> <td>Brian Greenberg - yea</td> <td>Juslyn Manalo - yea</td> </tr> </table> <p>Motion passed.</p> | Paul Bains- abstained | Raymond Hodges – yea | Mary Briar - yea | Supervisor Horsley – yea | Laura Bent- yea | Bruce Ives – yea | Matthew Chidester- yea | Mark Nagales - yea | Teri Chin - abstained | Melissa Plate – yea | Kate Comfort Harr- abstained | Diana Reddy – yea | Sandy Council – yea | Mariana Rocha - yea | Brian Greenberg - yea | Juslyn Manalo - yea |
| Paul Bains- abstained | Raymond Hodges – yea | | | | | | | | | | | | | | | | |
| Mary Briar - yea | Supervisor Horsley – yea | | | | | | | | | | | | | | | | |
| Laura Bent- yea | Bruce Ives – yea | | | | | | | | | | | | | | | | |
| Matthew Chidester- yea | Mark Nagales - yea | | | | | | | | | | | | | | | | |
| Teri Chin - abstained | Melissa Plate – yea | | | | | | | | | | | | | | | | |
| Kate Comfort Harr- abstained | Diana Reddy – yea | | | | | | | | | | | | | | | | |
| Sandy Council – yea | Mariana Rocha - yea | | | | | | | | | | | | | | | | |
| Brian Greenberg - yea | Juslyn Manalo - yea | | | | | | | | | | | | | | | | |

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| <p>Emergency Rental Assistance, Ken Cole (Human Services Agency)</p> | <p>Ken Cole presented an overview of the Emergency Rental Assistance Program.</p> <ul style="list-style-type: none"> • Funding is from the Consolidated Appropriations Act of 2021, signed into law on December 27, 2020. The County of San Mateo on January 21, 2021 received its direct allocation in the amount of \$22.7M from the US Treasury. • Emergency Rental Assistance for San Mateo County is coming through two sources. One is directly from the Federal Government and the other is via the state. The total funding through both sources is roughly \$47M. • For the Federal ERAP 90% of funds go to eligible households for rent, utilities, or other housing expenses related to the COVID-19 pandemic while 10% of the funds go to administrative costs. 65% of funds must be expended by September 30, 2021; 100% of funds must be expended by December 31, 2021. • SB 91, the California State ERAP, was signed into law on January 29, 2021. Extends eviction and foreclosure protections previously established under AB 3088 and provides additional eviction and debt protections for qualifying tenants. San Mateo County's appropriation of the State ERAP funding is \$24.5M. <ul style="list-style-type: none"> ○ Participating landlords will receive 80% unpaid rent for qualifying tenants accrued from April 1, 2020 through March 31, 2021 ○ If landlord does not participate, then eligible households can receive direct financial assistance equal to 25% of their unpaid rent, which can apply toward their rental debt. • The BOS voted for the state, through a retained vendor Local Initiatives Support Corporation ("LISC"), to administer and disburse Federal and State ERAP allocation on County's behalf. • LISC will develop and manage a central application portal and call center, conduct verification of applicants' eligibility, issue rental assistance funds to selected applicants, and conduct fraud prevention and reporting |

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| <p>Hotel Acquisition and Program Planning Updates Rose Cade (Department of Housing) and Jessica Silverberg (Human Services Agency)</p> | <p>TownePlace Suites:</p> <ul style="list-style-type: none"> ▪ Located in Redwood Shores; 95-rooms on 4-floors with 1-elevator; fully furnished units; walking distance to amenities ▪ Purchase price: \$29,250,000; Homekey acquisition award: \$18,048,000; County CARES Act match: \$11,602,000 ▪ County Start-up Loan (Measure K) contribution: \$1,500,000; Capitalized operating reserve, using County CESH award of \$931,302 ▪ Exclusively permanent affordable housing for seniors ▪ Income cap: 30% of Area Median Income ▪ Priority senior populations: <ul style="list-style-type: none"> ▪ Formerly homeless seniors living independently in leased hotel rooms, medically-frail seniors, disabled seniors, seniors experiencing homelessness or at-risk seniors linked with wrap-around supportive services, seniors who lost their home due to COVID-19 ▪ Senior and supportive services provided by the County and the to-be-selected operator. The selection of the operator will be made shortly. ▪ Working with HSA to identify individuals to apply with plan to start move ins in March <p>Pacific Inn:</p> <ul style="list-style-type: none"> • Located in Redwood City; 74 rooms • Program Overview <ul style="list-style-type: none"> • Homeless shelter services, will provide safe shelter while assisting individuals with moving into permanent housing as quickly as possible; Adults experiencing homelessness who are at high-risk of contracting severe complications if infected with COVID-19; Project Homekey timelines and client move ins • Planned Services <ul style="list-style-type: none"> • Samaritan House will provide services, including 24/7 staffing, housing-focused case management, housing locator specialists, COVID-19 screenings and protocols, food, and connections to other resources (employment, health services, etc.) <p>Coastside Inn:</p> <ul style="list-style-type: none"> • Located in Half Moon Bay; 52 rooms • Program Overview <ul style="list-style-type: none"> ○ Homeless shelter services; People experiencing homelessness who are at high-risk of contracting severe complications if infected with COVID-19; Preference for people from the Coastside area • Services <ul style="list-style-type: none"> ○ Current: small pilot program in operation ○ Future program is in procurement process to identify a provider agency <ul style="list-style-type: none"> ▪ Full program will utilize full building and will provide comprehensive shelter services including 24/7 staffing and housing-focused case management ▪ Community Advisory Committee |

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| <p>Homeless Outreach Services During COVID-19 Lody Saba (Human Services Agency) Vickie Asfour (LifeMoves) Alicia Garcia (Project WeHOPE) Anita Rees (Pacifica Resource Center)</p> | <p>Homeless Outreach services are a vital service to serve people experiencing unsheltered homelessness throughout our county. Homeless Outreach services have continued throughout the COVID-19 Pandemic. HSA contracts with three outreach service providers: LifeMoves provides outreach services countywide, WeHOPE provides services in East Palo Alto, Menlo Park, Redwood City and the unincorporated southern regions of the county, and Pacifica Resource Center provides services for Pacifica, Half Moon Bay and unincorporated regions along the Coastside.</p> <ul style="list-style-type: none"> • Vickie Asfour (LifeMoves) – Providing services to vulnerable individuals in our community, meeting them where they are. LifeMoves has six case managers covering the whole county. On average each case managers working with 15-20 clients on intensive case management and also provides help connecting individuals to services, including mobile Coordinated Entry System assessments in the field to guide clients to the shelter process and housing resources. Collaborate with law enforcement, health care workers, mental health providers. During COVID-19 these services have continued while taking extra safety precautions for staff and clients, including PPE for staff, masking and gloves, providing hygiene kits to clients. • Alicia Garcia (Project WeHOPE) – Utilized HEAP funding to help with outreach and provide a dedicated outreach case manager. They have seen a 40% increase in the request for Dignity on Wheels services to provide access to clean water and hygiene products to help combat COVID-19. Outreach case manager visits encampments 1 -2 times per week providing hot meals, snack bags, hygiene kits, Blankets, first aid kits, PPE. WeHOPE Outreach has had a number of success including 6 clients from encampments utilizing inclement weather shelter, 5 clients entering shelter, 1 client supported to obtain the required documents to submit a complete permanent supportive housing application, 2 clients have entered detox programs, and 2 clients have become employed. • Anita Rees (Pacifica Resource Center, or PRC) – PRC started Unhoused on the Coast Homeless Outreach Program in January 2020. Had challenges hiring staff and then when Shelter in Place order was enacted, PRC had to reallocate staff and priorities, so the Outreach program was limited but was able to complete hiring in the summer. Outreach specialist conducts outreach daily in Pacifica and along the coast Sunday through Friday, with plans to include Saturdays soon. Emails and texting set up for community to reach out to PRC to let them know of areas of concern in community. PPE, water, and other hygiene items are provided to clients, as well as providing transportation. Staff is tested for COVID every two weeks. Provide showers at PRC offices Monday through Friday. Focus lately has been on people living in RVs/motor homes due to the Oversized Vehicle ban in Pacifica, but services are provided to people in encampments and other unsheltered situations as well. Case workers are also working in Half Moon Bay area, establishing connections and working with local service providers. Since the start of the program, 4 individuals have been stably housed. |
| Roundtable Announcements | HOPE IAC Members shared announcements. |
| Closure/Questions | Meeting Adjourned at 11:45 am. |
| Next Meeting | May 12, 2021 |